

Office Memorandum • UNITED STATES GOVERNMENT

STAT

TO : Chief, Records Management Staff
ATTN :
FROM : Chief, Supply Division/OL

DATE: 9 AUG 1960

SUBJECT: Utilization of Expendable Supplies

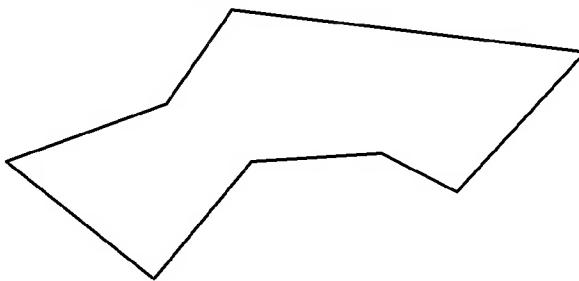
STAT

1. Confirming oral conversation between of your Staff and /OL/SD/ICB on 8 August 1960, attached are twenty samples each of bond, duplicating, thermofax, and tissue paper that there have not been any issues of for the past several months.

2. Your review and recommendations are requested concerning Agency utilization or disposal of these particular items.

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Attachment

Distribution:

Orig & 1 - Addressee
1 - OL/SD/ICB

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UNCLASSIFIED INTERNAL
USE ONLY CONFIDENTIAL SECRET

Approved For Release 2005/11/21 : CIA RDP70 00211R000700150008-9

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Chief, Supply Division

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

RECEIVED FORWARDER

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

Chief, Records Mgt Staff

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